

CONFIDENTIAL REFERENCE

Letters must be uploaded onto the web platform after the referee has received an email prompt.

Name of Applicant _____ Title of Project _____

Applicants: please fill out this top portion, type in your signature, and forward to your recommender who will fill out the rest of the form.

I am aware of my rights under the Family Educational Rights and Privacy Act of 1974 to have access to letters of recommendation written on my behalf.

It is my desire that this letter be written in confidence and I, therefore, wish to waive my rights of access to this letter (name and date) _____

I wish to retain my rights of access (name and date) _____

To the Referee:

How long have you known the applicant? In what capacity? Please evaluate the proposed project in terms of its scholarly significance, its feasibility in the proposed time-frame, the accessibility of the necessary research materials, and its organization in general. Also provide a candid assessment of the applicant's qualifications to carry it out, with reference to training, theoretical and methodological sophistication, demonstrated record of performance, and language skills. Letters should address both the strengths and weakness of the project and the candidate. You may attach a letter on your letterhead to this form.

I have _____ have not _____ seen the applicant's proposal.

Referee's name _____ Date _____

Position _____

Address, email address _____